



**Workshop on “How to Prepare a Competitive
Project Proposal” for Erasmus+ CBHE**

**Organized by the National Erasmus+ office - Jordan
Yarmouk University
Sunday 25 November 2018**

Program

8:00 – 8:30	Registration to the event
8:30 – 10:00	Session 1: Project proposal, LFM, work plan and budget <ul style="list-style-type: none"> - Elements of a proposal - Project description, needs analysis - Logical framework matrix (LFM), wider objective, specific objectives, outputs and outcomes, activities and inputs, assumptions and risks - Preparing the work plan - Preparing the budget
10:00 – 10:30	Coffee break and networking
10:30 – 12:00	Session 2: Dissemination, sustainability, impact, project management and award criteria <ul style="list-style-type: none"> - Dissemination, sustainability and impact - Project management - Eligibility and award criteria
12:00 – 1:00 pm	Lunch break
1:00 – 2:30	Session 3: Working groups (part 1) <ul style="list-style-type: none"> - Wider objective exercise - Specific objectives exercise - Outputs and outcomes exercise - Activities and inputs exercise
2:30 – 3:00	Coffee break and networking
3:00 – 3:45	Session 4: Working groups (part 2), groups presentations and peer review <ul style="list-style-type: none"> - Working groups: project plan - Working groups: budget - Presenting work groups outputs and peer review
3:45 – 4:30	Session 5: Factors of success, workshop evaluation and closing <ul style="list-style-type: none"> - Factors of success and tips to bear in mind - Workshop evaluation and closing of the workshop

